



IAA/REG/2024

March 15th, 2023

ADMISSION OFFER

REF: ADMISSION INTO THE _____
PROGRAMME FOR THE 2023/2024 ACADEMIC YEAR (MARCH INTAKE)

We are glad to inform you that you have been selected to join the Institute of Accountancy Arusha for the above mentioned programme. You are required to report for registration on **Monday 25th March, 2023**. The registration process ends on **Friday 05th April, 2023**.

1. Fees Payment Schedule

PROGRAMME		Semester I (40% of fees - paid before registration)	End of Semester I (20% of fees - paid before issuance of examination numbers)	Semester II (40% of fees - paid before the beginning of the second semester)	TOTAL (TShs.)
One year	CCIT, CCN, ACC-IT, MOB-APPL, MULT-MEDIA	373,200	186,600	373,200	933,000
	Acc, BM, FB, PLM, LIS,BMC,RAIM, IRM, HRM, MPR, EF	353,200	176,600	353,200	883,000
Two Year Diploma	Computing (ODIT, ODACS, ACC-IT, MOB APPL, CCN, MULT MEDIA)	473,200	236,600	473,200	1,183,000
	ODA, ODBM, ODFB, ODHRM, ODPLM, ODLIS, ODRAIM, ODIRM & ODBMC, ODEF, ODMPR	443,200	221,600	443,200	1,108,000

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www.iaa.ac.tz



P.O. Box 2798, Njiro Hill,
Arusha, Tanzania



NB: Before registration students are required to settle the following fees:

1. Payment of tuition fee (40%) of the total fee as indicated above).
2. Payment of Quality Assurance fee – Payable to NACTVET -15,000.00

1. Fees Payment

To qualify for registration, students are required to deposit not less than 40 percent of the tuition fees. All fees, and payments must be made through the Institute's bank accounts using the control number which the applicant is advised to generate from IAA website (www.iaa.ac.tz) \Rightarrow **Students**

\Rightarrow **Online registration** or through this link <https://isms.iaa.ac.tz/ors>

Take note of this control number and visit any branch of CRDB Bank, NBC Bank or NMB Bank to pay. At the bank, provide the control number to the teller to process your payment.

NB: In case of any problem with fee payment, please call **0784-533537**.

2. Sponsorship

- (i) All admitted students may either be fully private, i.e. paying fees from their own sources, or be sponsored by any other sponsors
- (ii) You are required to get in touch with your sponsor(s) to accomplish your sponsorship formalities before the commencement date of your study. Students should always have enough financial resources to cater for their needs while at the Institute. Field allowance for the Ordinary Diploma students is the responsibility of a student and his/her sponsor.

3. Items Required for Registration

You are required to bring with you the **originals** and **two copies** of your leaving, academic and birth certificates/affidavit, original bank pay-in-slip for fees, duly filled in medical form from a registered medical practitioner, three identical colored passport size photographs.

Admission made based on false information/identity/certificates will be declared null and void, and may lead to prosecution of the culprit in a court of law and deregistration. Upon such occurrence, any payments already paid to the Institute will not be refunded.

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**JAMHURI YA MUUNGANO WA TANZANIA
WIZARA YA FEDHA**



**INSTITUTE OF
ACCOUNTANCY
ARUSHA**

Please find attached herewith a set of Admission Information which you are advised to **read carefully** and comply with the requirements stated therein.

We look forward to welcoming you to IAA.

Yours Sincerely,

**Gloria Kimburu
Director of Academic Support Services**



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KEY:

A: THREE YEAR DIPLOMA PROGRAMMES

- (i) Accountancy (CA)
- (ii) Computing and Information Technology (CCIT)
- (iii) Business Management(CBM)
- (iv) Finance & Banking (FB)
- (v) Procurement & Logistics Management (PLM)
- (vi) Records, Archive and Information Management (BTCRAIM)
- (vii)Business Management with Chinese (BTCBMC)
- (viii)Library and Information Studies (LIS)
- (ix) Human Resources Management (HRM)
- (x) Marketing and Publication Relations (MPR)
- (xi) Mobile Applications (MA)
- (xii) Economics and Finance (EF)
- (xiii) Computer Networking (CN)
- (xiv) Multimedia (MULT)
- (xv) Accountancy with IT
- (xvi) Insurance and Risk Management (IRM)

B: TWO YEAR DIPLOMA PROGRAMMES

- (i) Ordinary Diploma in Accountancy (ODA)
- (ii) Ordinary Diploma in Finance and Banking (ODFB)
- (iii) Ordinary Diploma in Procurement and Logistics Management (ODPLM)
- (iv) Ordinary Diploma in Business Management (ODBM)
- (v) Ordinary Diploma in Computer Science (ODCS)
- (vi) Ordinary Diploma in Information Technology (ODIT)
- (vii) Ordinary Diploma in Multimedia (ODM)
- (viii) Ordinary Diploma in Strategic Studies (ODSS)
- (ix) Ordinary Diploma in Insurance and Risk Management with Apprenticeship(ODIRMA)
- (x) Ordinary Diploma in Business Management with Chinese (ODBMC)
- (xi) Ordinary Diploma in Library and Information Studies(ODLIS)

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- (xii) Ordinary Diploma in Accountancy with IT(ODA-IT)
- (xiii) Ordinary Diploma in Mobile Applications(ODMA)
- (xiv) Ordinary Diploma in Computer Networking(ODCN)
- (xv) Ordinary Diploma in Human Resources Management(ODHRM)
- (xvi) Ordinary Diploma in Marketing and Publication Relations(ODMPR)
- (xvii) Ordinary Diploma in Economics and Finance (ODEF)

C: BACHEOR DEGREE PROGRAMMES

- (i) Bachelor of Accountancy (BA)
- (ii) Bachelor of Finance and Banking (BFB)
- (iii) Bachelor of Procurement and Logistics Management (BPLM)
- (iv) Bachelor of Economics and Finance (BEF)
- (v) Bachelor of Business Management (BBM)
- (vi) Bachelor of Computer Science (BCS)
- (vii) Bachelor of Information Technology (BIT)
- (viii) Bachelor of Education with Computer Science (BECS)
- (ix) Bachelor of Accountancy with Information Technology (BAIT)
- (x) Bachelor of Economics and Taxation (BET)
- (xi) Bachelor of Banking with Apprenticeship (BBA)
- (xii) Bachelor of Insurance and Risk Management with Apprenticeship (BIRMA)
- (xiii) Bachelor of Human Resources Management (BHRM)
- (xiv) Bachelor of Accountancy with IT (BA-IT)
- (xv) Bachelor of Library and Information Science (BLIS)
- (xvi) Bachelor of Credit Management (BCM)
- (xvii) Bachelor of Security and Strategic Studies (BSSS)
- (xviii) Bachelor of Tourism and Hospitality Apprenticeship (BTH Appr)
- (xix) Bachelor of Cyber Security (BCSe)
- (xx) Bachelor of Economics and Project Management (BEMP)
- (xxi) Bachelor of Accountancy and Finance (BAF)

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- (xxii) Bachelor of Audit and Assurance (BAA)
- (xxiii) Bachelor of Records and Information Management (BRIM)
- (xxiv) Bachelor of Multimedia and Mass Communication (BMMC)
- (xxv) Bachelor of Marketing and Public Relations (BMPR)

INSTITUTE OF ACCOUNTANCY ARUSHA

PROSPECTIVE STUDENTS' INFORMATION 2023/2024 ACADEMIC YEAR (MARCH INTAKE)

1.0 DATE OF ARRIVAL

New students should report by **25th, March 2024** for registration and orientation and Classes begin on **Monday, April, 8th, 2024**.

2.0 MEDICAL EXAMINATION

2.1 Admission to the Institute is conditional upon presentation of a Medical Report affirming your fitness for studies. You are therefore required to undergo Medical Examination by a registered Medical Practitioner before coming to the Institute. For this purpose please use the attached **IAA MEDICAL EXAMINATION FORM**.

NB: Medical examination form will/shall be submitted during the orientation week, please do not post the form.

- 2.2 Students are responsible for their medical examination fee.
- 2.3 Students' Sponsors are responsible for their medical expenses in case of ill-health and its related consequences for the whole period they will be pursuing studies at the Institute.
- 2.4 Any students who do not belong to any Health Insurance are supposed to come with **Tsh 50,400/=** for NHIF. No student will be registered without showing his/her insurance ID. This will cover the medical services for a period of one academic year, while at the Institute as well as anywhere within Tanzania.

3.0 MODE OFFEES PAYMENT

Fees must be paid in advance before any registration is done. Payment for **tuition fees** may be made in three installments with 40% in the first installment, 20% for second installment and the remaining 40% in the third installment. Students who are eligible and have applied for HESLB

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loans must pay 40% as well while awaiting their loan applications to be considered. No student will be registered in any semester without paying the required amount of fees. No fee refunds will be affected until a sponsor /loan offer has paid in full, in any year of study.

NB: Payments can be made to the Institute's bank from any bank in your district or region, never travel with fees in cash.

4.0 TRAVEL ARRANGEMENTS

4.1 You are notified to arrange with your sponsor for your travelling expenses to cover three return trips per academic year.

4.2 Off – Campus Transport

Transport remains the responsibility of a student. Students are advised to budget for an amount of between TShs 100,000/= and 200,000/= for public transport for the 240 days in the academic year.

- c. On arrival in Arusha, Dar es Salaam, Dodoma and Babati, you may reach the Institute by taxi or public transport (popularly known as "daladala"). Current rate for hiring a taxi from Arusha town Centre to the Institute is on the average TShs. 10,000/= and the public transport charges may be TShs. 600/= per trip. The rates charged by taxis during the night are comparatively higher. **Please make an effort to arrive during the day on Monday for convenience purposes. Students will be attended from 8:00 am to 5:00 pm. Students arriving late should look for their own night accommodation in town and arrive at the Institute in the morning the following day.**

5.0 IMMIGRATION FORMALITIES

Foreign students are advised to apply for and obtain Residence Permits from the Director of Immigration Services, P.O. Box 1181, Dodoma, Tanzania. Residence Permit Application Forms may be obtained from the Director of Immigration Services on request. **Do not report at the Institute before obtaining the relevant permits.** The Institute will not attend any cases associated with the breaching of immigration laws and regulations. Foreign students' medical expenses and related consequences will be borne by themselves or their sponsors.

6.0 ACCOMMODATION

Students will be required to find their own accommodation during their studies at the Institute.

However, IAA will only provide limited shared accommodation for first year female students in need.

Payment for hostel shall be made to IAA's Account. Upon arrival at the Institute the accommodation will then be provided on the basis of First Come Served. Once on arriving, a student will get a shared room, after accepting she/he will be required to go to the Bank and pay for accommodation fee. Never pay for

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accommodation before arriving at the Institute and get assurance of room. Cooking in hostel is strictly forbidden.

NB: Don't come with cash; use ATM, M-PESA, TIGO PESA or AIRTEL MONEY

Private Hostels:

The Institute notifies students of a number of privately owned residential houses surrounding the campus that students may arrange with owners to secure accommodation before arriving at the Institute. However, they should not pay for before seeing and satisfy themselves. During long vacations i.e. two weeks and above, all students **must** vacate Institute- provided on campus accommodation.

The following is a list of Privately Owned Hostel facilities Off –Campus for first year (male/female) students **for personal arrangement**.

S/N	HOSTEL NAME	CAPA CITY	LOCATION	DISTAN CE	PRICE	GENDER	CONTACT
01	KAISARI	50	BLOCK F (MOROVIAN)	1.5KM	200,000	MALE	0754845989
02	TEMDO LADIES	258	TEMDO	1.2KM	200,000	FEMALE	0754466900/078 4605253
03	MAMA SUDI (ANAB)	36	TANESCO	0.1KM	200,000	FEMALE	0655 904 019
04	ZOE HOUSE	20	BLOCK C1	0.7 KM	310,000	FEMALE	0687820009
05	NABOTH	32	LEMARA KANISANI	1.8KM	200,000	M&F	0754235954
06	NAYANI(RONSUN)	56	TANESCO	0.2KM	200,000	MALE	0686107703
07	SPIRITAN SEMINARY	120	SPIRITAN SEMINARY	1.0KM	200,000	FEMALE	0747642327
08	ALLEX	40	KIKWAKWARU B	1.2 KM	200,000	MALE	0757215196/075 5773553
09	JOSHUA MALEO (KIFARU)	36	LEMARA KATI	1.4KM	200,000	FEMALE	0754826024/075 4447703
10	ABEGEBA	16	KIKWAKWARU B	1.5KM	200,000	MALE	0755118767
11	MASEKE	18	KIKWAKWARU	0.9KM	200,000	MALE	0767507943
12	MALETO	300	KORONGONI	2KM	200,000	M&F	0759044777
13	MAMUYA	130	NJIRO IAA	0.2KM	200,000	MALE	0754577267/065 4577267
14	SHAHID	54	MSOLA	2.1KM	200,000	FEMALE	0754692438
15	MSHANA	48	DOUBLE B	1.2KM	200,000	FEMALE	0783860806
16	ELIZABETH	30	BLOCK C1	1.2KM	200,000	MALE	0754 305 265
17	JACKLINE LAIZER	30	LEMARA KATI	1.6KM	200,000	MALE	0783143236
18	KHADIJA S HASSAN	20	NJIRO LAKE OIL	1.6KM	200,000	M&F	0713598975
19	JULIUS LAZARO/NATALA	26	BLOCK C1	1.2KM	200,000	FEMALE	0786060708

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20	ONESMO	20	BLOCK C1	1.1KM	200,000	MALE	0746584205
21	BETTY	40	BLOCK C1	1.8KM	200,000	M&F	0784158168
22	FLORA MVANGA	80	TANESCO	1.1KM	200,000	M&F	0715466181/078 4466181
23	SWAUMU R LESSIAN	30	NJIRO IAA	0.2KM	250,000	M&F	0754507130
24	JACKSON	68	NJIRO IAA	0.3KM	250,000	FEMALE	0757540875
25	INVOCAVIT NATAI	64	NJIRO MTONI	1.4KM	200,000	M&F	0754895434
26	AMON ABRAHAM	46	BLOCK C1	1.4KM	200,000	MALE	0755825339
27	KONDO	72	DOUBLE B	1.8KM	250,000	M&F	0743753379
28	GERALD LYIMO	24	NANENANE	1.6KM	200,000	MALE	0754 380 105
29	MAMIRO	44	NJIRO IAA	0.1KM	225,000	M&F	0717 492 444
30	KUANDIKA	34	NJIRO IAA	0.1KM	200,000	FEMALE	0754757698
31	ANSELIM MINJA	68	NJIRO IAA	0.1KM	200,000	FEMALE	0785056650
32	BUSANA	22	KIKWAKWARU	1.4KM	200,000	M&F	0628314260
33	RAFAEL P SWAI	22	NALOPA	1.6KM	200,000	MALE	0764246191
34	MAYENGA	32	KIKWAKWARU	1.2KM	250,000	M&F	0762382069/076 6366696
35	JAMHURI	28	KIKWAKWARU B	1.4KM	200,000	FEMALE	0784977003
36	NAJMA	32	NJIRO QUARTERS AREA	1.2 KM	225,000	FEMALE	0659551159/075 6309455
37	LOSINYARI KIMANI	48	BLOCK C1	1.8KM	200,000	MALE	0746507233/068 9837353
38	DOMINICK MAGETA	40	BLOCK C1	1.4KM	200,000	MALE	0753308693
39	NAPA HOLYLAND	52	CHECHNIA	1.8KM	200,000	M&F	0754235954
40	BUTARE (IMANI)	28	KIKWAKWARU	1.1KM	200,000	MALE	0784834683
41	MAMA KILEO	68	MSOLA	2.1KM	200,000	FEMALE	0754629983
42	THE GATHERING PLACE	26	RADIO FIVE	1.5KM	200,000	FEMALE	0659549976
43	OTANA	22	NANENANE	1 KM	200,000	MALE	0752 268 994
44	NGOWI	32	TEMDO	1.2 KM	200,000	MALE	0764 503 122
45	AMANI	40	TANESCO	0.7 KM	250,000	M&F	0763 242 863
46	EDWARD LYIMO	28	BLOCK F KANISANI	1.5KM	200,000	MALE	0656 584 958
47	BLESSING HOSTEL	102	ENGUTOTO				0754293086
48	ADWEL HOSTEL		GHOROFA MBILI		200000		0754691575
49	ASILIA HOSTEL						0658549976
50	SALAKANA						
51	KASARA HOSTEL	20	BLOCK C1		200000	MALE	0764499448
52	PUDENSIA HOSTEL		LEMARA		200000	MALE	

Please call the owner for personal reservations, plus informing the Dean's office, which Off-campus Hostel you chose.

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7. (a) DRESS CODE:

This Code is made in accordance with the Laws of the Land to provide guidelines on the appropriate dress code and conduct to be observed by all students of the Institute when on the Institute's premises or when attending any official functions organized by IAA or in which the Institute is involved.

In align with the Government Circular No 3 of 2007, all IAA students as prospective public servants should adhere to the recommended IAA dress code as identified hereunder.

1.1 APPROPRIATE DRESSING

- I. Every student is required to display their Identity Card when attending or when present in the vicinity of the Institute's Administrative offices including lecture halls, theatres, rooms and library.
- II. Neat, Decent and well covered formals and semi-formals
- III. Clean shave and well-groomed hair is a must.
- IV. Jeans without holes
- V. T-shirts or Shirts with full or half Sleeve.
- VI. Skirts which flow well below knees

1.2 INAPPROPRIATE DRESSING

A. Female Dressing

Unacceptable clothes for women include:

- I. Transparent dresses of any kind which are not supported by a reasonably heavy underskirt.
- II. Gowns and skirts hanging above the knees and thus do not cover the knees when seated
- III. Sleeveless blouses, backless blouses or dresses
- IV. Any type of dress that cover the entire face (Nikaabs), Dresses exposing stomach, breasts, waist, thighs and such other clothes as tops, low cuts, pants of all kinds.
- V. All kinds of shorts should not be worn
- VI. Clothes with inappropriate or unsuitable graphics/slogans or obscene/abusive language
- VII. Tightly fitting clothes and skin tights.
- VIII. Pajamas, flip flops or slippers in classes, library and offices.
- IX. Gowns and skirts hanging above the knees.
- X. Clothes with slits above the knees.
- XI. Hats or caps worn.
- XII. Over-adornment with neck-laces, bangles, earrings or other jewelry and make-up which make someone look showy.

B. Male Dressing

Prohibited men's wear include

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- I. Slovenly looking clothes such as 'mlegezo' trousers and shorts which also show the underwear.
- II. All kinds of shorts or cut-offs.
- III. Un-buttoned shirts and sleeveless shirts.
- IV. Clothing that reveals the torso.
- V. Head stockings, caps (other than religious head wear eg. the Muslim cap) hoods and bandannas worn round the head.
- VI. Men should not plait nor wear plaited hair, dread-locks, and ornamental beads.
- VII. Turbans worn alone or over caps.
- VIII. Ear rings
- IX. Jeans with holes, three fourth trousers, half trousers, track suits

C. General Prohibited

Dressing for both male and female:

- I. Mini-skirts, sleeveless blouses/shirts/tops.
- II. ii. Unwanted or provocative or obscene or inciting political, religious or obscure, captions and photos or designs on the dress are not allowed.
- III. iii. Clothes with frayed hems and the beach comber type of clothes are also prohibited.
- IV. iv. Shorts or Half Trousers of any form are not permitted.
- V. v. Any kind of tattoo on the body or limbs should not be disclosed.
- VI. vi. Leggings, stretch pants, spandex and the alike.
- VII. vii. Any other kind of dress or clothing which the institute will in the course of time find to be inappropriate or indecent. An official statement will be made concerning such dress or clothing.

2. ENFORCEMENT

All officers of the Institute including the administrative and academic staff are empowered to issue warnings and bar any student who does not follow the rules from attending any official Institute function and to report any violation of this code to the Dean of Students (Student Affairs). The Dean of Students will take action as provided for by the Revised IAA Students' Bylaws 2014.

(b) BEDDINGS

You are advised to bring with you the following beddings and clothing:

- | | |
|---|---|
| (i) 2 pairs of bed sheets | (ii) 1 blanket (heavy) |
| (iii) 1 pillow | (iv) 1 bed spread |
| (v) 1 towel | (vi) 1 rain coat/umbrella |
| (vii) 1 heavy sweater | viii) gum – boots for off – campus students |
| x) Two buckets | |
| ix) Sports gear (track-suit, T-Shirt and sports shoes). | |

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8.0 MEALS & DRINKS

The Institute does not provide meals. Students will buy their meals from privately owned food vending stations on and off -campus and at the Institute's cafeteria/canteens. Students who have applied for a loan are advised to have at least TShs. 400,000 for meals and miscellaneous expenses while their loan applications are being processed, by the Loan Board.

Only soft drinks are allowed on the campus provided rooms. Alcohol and related products are strictly prohibited in residences; any offender will forfeit being provided hostel services, and will be evicted from Hostel rooms.

9.0 ALLOWANCES

It is the responsibility of the student to agree with his/her sponsor on any allowances or other payments that he/she will be paid while studying at the Institute.

10.0 PHOTOCOPYING SERVICES

Commercial photocopy services are available at the Institute to assist students to copy reading materials from the Library or handouts from lecturers.

11.0 STUDENTS' ORGANIZATION

There is an Institute of Accountancy Arusha Students' Organization (IAASO) to which all students are members by admission. Further information about this may be obtained from the office of IAASO.

12.0 REGISTRATION

12.1 Orientation

All candidates must attend the orientation week which commences on **Monday, April 1st, 2024**.

12.2 Late Comers

Registration will continue for only two weeks from the start of the orientation week. If you must be late for reasons beyond your control, but are truly interested to join the Institute, please call the Admissions Officer or send a relevant message using the indicated e-mail address below.

13. EXAMINATION REGULATIONS AND STUDENTS' BY-LAWS

A student must familiarize himself/herself with the Institute's Examination Regulations and Students' By-Laws upon admission. Successful pursuit of any programme by a student admitted to this Institute is to a great extent dependent on the student's understanding of and adherence to the regulations and guidelines stipulated in these two documents which can be found in our library or on the Institute's Website.

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Any student who violates the laws, regulations, and guidelines of the Institute shall be disciplined accordingly.

14.0 INQUIRIES

Please contact the undersigned, as soon as possible, in case you need further information call via cell phone no: **0757606552, 0769672881, 0784542778, 0767364244, 0754676241, 0658111881, 0767944003 for Main Campus, for Babati Campus 0787-090974, 0763948684 for Dar es Salaam Campus 0714405565, 0714883682, 0654942930 for Dodoma 0755456738 during the day only.**

Management reserves the right to change the information herein from time to time whenever it is deemed necessary.

We look forward to welcoming you to IAA.



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INSTITUTE OF ACCOUNTANCY ARUSHA

MEDICAL EXAMINATION FORM

A. PERSONAL PARTICULARS (TO BE FILLED BY THE CANDIDATE)

SURNAMEOTHER NAMES.....

AGE.....GENDER.....MARITAL STATUS.....

PROGRAM.....ACADEMIC YEAR

B. PERSONAL HISTORY

Has the examinee suffered from any of the following?

If 'YES' indicate date and diagnosis, If not, please write 'NO' in appropriate space.

- | | |
|--------------------------------------|---------------------------------|
| 1. Allergic disorder | 2. Heart disease |
| 3. Gastric or duodenal ulcer | 4. Epilepsy |
| 5. Psychiatric disorder | 6. Eye disorder |
| 7. Ear-Nose or Throat disorder | 8. Gynaecological disorder..... |
| 9. Diabetes | 10. Pregnancy(female)..... |
| 11. Misuse of drugs | 12. Misuse of alcohol |

C. PHYSICAL EXAMINATION

- Height (metres) (cm) 2.Kg.....
- | | | |
|--------------------------|--------------|------------|
| Eyes: Conjunctivas | Pupils | |
| Sight: without glasses | Right | Left |
| With glasses | Right | Left |
- Please state condition of ears (if any discharge).....
Mouth and throat
- Nose
- | | | |
|--------------------------|-----------------|----------------|
| Cardiovascular system: | Blood pressure: | Systolic..... |
| | | Diastolic..... |
| Heart: Any murmur | | |
| Arteries and Veins | | |
- Physical fitness/any note of concern on the students health
.....
.....

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P.O. Box 2798, Njiro Hill,
Arusha, Tanzania



D. LABORATORY TEST

1. Urine: Albumin.....Sugar.....Leucocytes.....Bilharzia.....

Stools: Special emphasis on Hookworm or Bilharzia

Blood Examination: Hemoglobin

White cell count – Total

Different Count:

(a)Neutrophils..... (b)Eosinophils.....

(c)Basophils..... (d)Lymphocytes.....

(e)Monocytes..... (f)Erythrocyte Sedimentation Rate (ESR) mm/hr

E. CONCLUSION

I have examined Mr. / Mrs. /Ms.....

And consider that he/she is/is not **FIT** to be admitted to the Institute for higher education.

*Delete the word which is not applicable.

.....
Date

.....
Signature

.....
Name

Authorized Medical Practitioner

Stamp:

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