



# Institute of Accountancy Arusha

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P.O. Box 2798, Njiro Hill, Arusha, Tanzania

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Website: [www.iaa.ac.tz](http://www.iaa.ac.tz)

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## **APPLICATIONS FOR ADMISSION INTO VARIOUS PROGRAMMES FOR THE MARCH INTAKE ACADEMIC YEAR 2024/2025**

The Institute of Accountancy Arusha invites applications from qualified **Tanzanians** and **non-Tanzanians** for admission into the Institute's Diploma programmes for the **March Intake** Academic year **2024/2025**

### **1. ARUSHA MAIN CAMPUS**

#### **A: THREE-YEAR DIPLOMA-(NTA LEVEL 4, 5 & 6) FOR FORM FOUR LEAVERS**

1. Diploma in Accountancy
2. Diploma in Finance and Banking
3. Diploma in Procurement and Logistics Management
4. Diploma in Business Management
5. Diploma in Information Technology
6. Diploma in Records, Archives and Information Management

#### **Minimum Entry Qualifications:**

- Form IV (four) with at least **four** passes in relevant subjects **OR** NVTA Level III

**NB:** The three-year Diploma is open for the qualified form four leavers. The student shall be required to start with NTA Level 4.

#### **D: TWO YEAR DIPLOMA-(NTA LEVEL 5 & 6) FOR FORM SIX AND NTA LEVEL 4 LEAVERS**

1. Diploma in Accountancy
2. Diploma in Finance and Banking
3. Diploma in Procurement and Logistics Management
4. Diploma in Business Management
5. Diploma in Computer Science
6. Diploma in Information Technology
7. Diploma in Records, Archives and Information Management



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## 2. DODOMA CAMPUS

### THREE-YEAR DIPLOMA-(NTA LEVEL 4, 5 & 6) FOR FORM FOUR LEAVERS

1. Diploma in Human Resources Management
2. Diploma in Accountancy with Information Technology

### TWO YEAR DIPLOMA-(NTA LEVEL 5 & 6) FOR FORM SIX AND NTA LEVEL 4 LEAVERS

1. Diploma in Human Resources Management
2. Diploma in Accountancy with Information Technology

#### Minimum Entry Qualifications:

- Form VI (six) with at least **one** principal pass and One subsidiary in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in the year 2014 onwards **OR**
- Form VI (six) with at least **one** principal pass and One Subsidiary in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B = 4, C=3, D=2, E=1, S=0. 5, F=0 for those who completed studies before the year 2014 **OR**
- An appropriate equivalent Certificate with second class or B average **OR**
- NTA Level 4

**NB:** The two-year Diploma is open for the qualified form six leavers. The student shall be required to start with NTA Level 5.

#### MODE OF APPLICATION

- i. Upload your academic certificates to [www.iaa.ac.tz/oas](http://www.iaa.ac.tz/oas) for those with NTA level 4
- ii. Applicants are requested to apply through an IAA online application system which is [iaa.ac.tz/oas](http://iaa.ac.tz/oas) by observing all Admissions and Signup Instructions Or
- iii. Download an application form from our website [www.iaa.ac.tz](http://www.iaa.ac.tz) and submit the duly filled form for further processing.



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## **NB: Help and Support Instructions**

For any inquiries about the Application Process please Call: 0757606552, 0754676241, 0769 672881, 0767 364244, 0784542778, 0752 554760, 0742833444 for Dodoma Campus call 0623483803; 0755456738

iii. Applicants who meet minimum entry requirements for Diploma applicants is **Tzs.10,000/=** (say Ten Thousand only) payable through the Institute's bank accounts using the control number which the applicant advised to generate from his/her account after he/she has completed his/her online application. Take note of this control number and visit any branch of CRDB Bank, NBC Bank, or NMB Bank to pay. At the bank, provide the control number to the teller to process your payment.

- **NB: In case of any problem regarding the control number, please call 0745681469.**

iv. The deadline for receiving Applications is **25<sup>th</sup> February 2024.**

## **CONTACT US**

**RECTOR,  
INSTITUTE OF ACCOUNTANCY ARUSHA,  
P.O. BOX 2798, ARUSHA.  
TEL: 255 027 27 2970232; 0757606552; 0742833444**

**OR  
CAMPUS MANAGER,  
INSTITUTE OF ACCOUNTANCY ARUSHA  
DODOMA CAMPUS,  
P. O. Box 2594, DODOMA  
Telephone: +255 262323405; 0782943676; 0755456738**