

THE UNITED REPUBLIC OF TANZANIA MINISTRY OF EDUCATION SCIENCE  
AND TECHNOLOGY (MoEST)



HIGHER EDUCATION FOR ECONOMIC TRANSFORMATION PROJECT  
(HEET)



INSTITUTE OF  
ACCOUNTANCY  
ARUSHA

REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)

Date: 5<sup>th</sup> October, 2023

**Country:** Tanzania  
**Name of Project:** Higher Education for Economic Transformation Project  
(HEET)  
**Loan No./Credit No./Grant No.:** IDA-68870-TZ  
**Project ID No.:** P166415

**Assignment Title:** provision of consultancy services for design review and construction supervision of buildings at the Institute of Accountancy Arusha and Babati campus.

**Reference No.:** PA/017/WB-HEET-P166415/TZ-IAA--364210-CS-QCBS/2022-23/CS/1

1. This request for Expression of Interest follow the General Procurement Notice for this Project that appeared in United Nations Development Business (UNDB)
2. The Government of the United Republic of Tanzania through the Ministry of Education Science and Technology (MoEST) has received financing from the World Bank through the **Higher Education for Economic Transformation**

**Project (HEET)** in Tanzania, and intends to apply part of the proceeds for consulting services.

3. The consulting services (“the Services”) include carrying out the **provision of consultancy services for design review and construction supervision of buildings at the Institute of Accountancy Arusha – Main campus and Babati campuses**. The total duration for the entire assignment shall be fifty (50) months whereby Two (2) months will be for design review and preparation of bidding document, fifteen (15) months for construction and supervision at IAA Main campus, twenty one (21) months for construction and supervision at IAA Babati campus and Twelve (12) months for defect liability period from contract effective date
4. The detailed Terms of reference (TOR) for the assignment are available in the following website [www.iaa.ac.tz](http://www.iaa.ac.tz). All requests for clarification should be sent through email TANEPS and the Client will send Responses to Clarifications and Amendments through [https://www.iaa@iaa.ac.tz](mailto:https://www.iaa@iaa.ac.tz) and email notification will also automatically be sent to those Consultants who have started working on this Request for Expression for Interest. The Consultants will be responsible for ensuring that any addenda available on the website is also downloaded and incorporated.
5. **The Rector of Institute of Accountancy Arusha** now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:
  - A. **Core business and 10 years in business**
  - B. **Relevant similar experience, which should specifically include the following;**
    - 1) The firms should have at least ten (10) years’ experience in the building industry, and must have demonstrated capabilities of undertaking works of similar nature (at least one should be of educational nature), value and volume. Supporting documents of at least five (5) projects of similar nature executed by the firm within the previous ten (10) years (2011 – 2021) is vital.
    - 2) A Firm’s ability to manage at least three (3) projects of not less than the cumulative total of TZS 15 Billion delivered within expected project parameters.
    - 3) The consulting firm should be registered by recognized professional boards and authorities recognized internationally and upon commencement of the project the consultant must be registered by recognized professional boards and authorities in Tanzania.

- 4) The consulting firm should be registered by recognized professional boards and authorities recognized internationally as Environmental expert and should have at least 5 years' experience in conducting EIA/EA /ESIA studies and upon commencement of the project the consultant must be registered by NEMC.
- 5) The firm must have undertaken at least three (3) Environmental and Social Impact Assessment assignments in the last five (5) cumulative years.
- 6) Experience in design and environmental systems construction and installation.

**C. Technical and Managerial Capability of the Firm**

The Consultant must provide the structure of the organization, general qualifications and number of Key staffs for each assignment expressed interest. (Do not provide CV of the Key staff). Key Experts will not be evaluated at the shortlisting stage).

6. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" Fourth Edition, November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
7. Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected. Therefore, each member of JV shall independently meet the requirements of the evaluation criteria. The experience, technical & managerial capability of the Sub-Consultant shall not be evaluated to enhance the qualification of the Lead Firm or JV.
8. A Consultant will be selected in accordance with the **Consultant's Qualification Selection (CQS); method** set out in the World Bank's "Procurement Regulations for IPF Borrowers" of November 2020.
9. Further information can be obtained at the address below during office hours 08:00 Hours up to 16:00 Hours East African Time on Monday to Friday inclusive except on public holidays.
10. Expressions of Interest (EOIs) must be delivered in a written marked PA/017/WB-HEET-P166415/TZ-IAA--364210-CS-QCBS/2022-23/CS/1 for provision of consultancy services for design review and construction supervision of buildings at the Institute of Accountancy Arusha – Main campus and Babati campuses to the address below (in person, by hand or by e-mail) by **16<sup>th</sup> November, 2023 at 12:00 Hours** East African Time. The firms which will submit their EOIs via e-mail must get confirmation of the receipt of their documents. In case the firm does not receive acknowledgement within six hours after sending the documents via email they should call +255767335956, +255787446574 for follow-up.

11. Expression of Interests opening shall take place at Institute of Accountancy Arusha Main Campus Njiro Hill Area, Conference Room, on 16<sup>th</sup> November 2023 at 12:30 Hours East African Time.

The address referred above is:

Attn: The Secretary, Institute of Accountancy Arusha Tender Board

Room No. 11, Office,

Rector,

P.O Box 2798,

Arusha, Tanzania.

Email; [jerome.augustine@iaa.ac.tz](mailto:jerome.augustine@iaa.ac.tz)

**THE RECTOR**  
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