

# INSTITUTE OF ACCOUNTANCY ARUSHA (IAA)



Attach one recent passport size photograph

Ref No. \_\_\_\_\_

## ADMISSION APPLICATION FOR 2019/20 ACADEMIC YEAR

*This form must be filled and sent to reach the **Admissions Office on or before JULY 15<sup>th</sup>, 2019***

### 1. PERSONAL INFORMATION

Name: \_\_\_\_\_  
(First) (Middle) (Last)

Present Address: Box \_\_\_\_\_, District \_\_\_\_\_, Region \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth \_\_\_\_\_ Nationality: \_\_\_\_\_

Sex:	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Marital Status	Single	<input type="checkbox"/>	Married	<input type="checkbox"/>

*NB: The names entered on this form should be the same as those on "O" level and "A"-Level your academic certificate(s)*

Name of Next of Kin: \_\_\_\_\_, Mobile No \_\_\_\_\_, email \_\_\_\_\_

### 2. PLACE OF STUDY (CAMPUS)

S/N	NAME OF CAMPUS	CONTACTS	TICK YOUR CHOICE
1	<b>Arusha Main Campus</b>	<b>Box 2798, Arusha.</b> <b>Phone:</b> 255 027 2541415/6, 0765956511, 0784-542778, 0782943676 <b>Website:</b> <a href="http://www.iaa.ac.tz">www.iaa.ac.tz</a>	<input type="checkbox"/>
2	<b>Dar Es-Salaam Campus</b>	<b>Box 69007, Dar-Es-Salaam</b> <b>Phone:</b> 255 22 2864823; 0655-289545, 0655290251 <b>Website:</b> <a href="http://www.iaa.ac.tz">www.iaa.ac.tz</a>	<input type="checkbox"/>
3	<b>Babati Campus</b>	<b>Box 26, Babati</b> <b>Phone:</b> +255272970205;0784-244616, 0756874687; 0767186999 <b><a href="http://www.iaa.ac.tz">www.iaa.ac.tz</a></b>	<input type="checkbox"/>

**NB:** Please send the duly filled application forms to the respective Campus.

### 3. PROGRAMME IN WHICH ADMISSION IS SOUGHT

Indicate in the space provided the programme you wish to study: 1 = First choice,  
2 = Second choice 3 = Third choice.

#### Basic Technician Certificate Programmes:

Basic Technician Certificate in computing and Information Technology	(BTCCIT)	
Basic Technician Certificate in Accountancy	(BTCA)	
Basic Technician Certificate in Business Management	(BTCBM)	
Basic Technician Certificate in Procurement and Logistics Management	(BTCPLM)	
Basic Technician Certificate in Finance and Banking	(BTCFB)	

#### Ordinary Diploma Programmes:

Ordinary Diploma in Accountancy	(ODA)	
Ordinary Diploma in Finance and Banking	(ODFB)	
Ordinary Diploma in Business Management	(ODBM)	
Ordinary Diploma in Computer Science	(ODCS)	
Ordinary Diploma in Information Technology	(ODIT)	
Ordinary Diploma in Procurement and Logistics Management	(ODPLM)	

#### Bachelor Programmes:

Bachelor of Accountancy	(BA)	
Bachelor of Finance and Banking	(BFB)	
Bachelor of Business Management	(BBM)	
Bachelor of Computer Science	(BCS)	
Bachelor of Information Technology	(BIT)	
Bachelor of in Economics and Finance	(BEF)	
Bachelor of Procurement and Logistics Management	(BPLM)	

*NB: You are advised to think very carefully before you fill in the boxes provided and you should give full attention to your selection, take into account that, the Institute MAY NOT necessarily offer your first choice.*

### 4. ACADEMIC QUALIFICATIONS ATTAINED:

a. Primary School Name: \_\_\_\_\_

b. Certificate of Secondary Education: (C.S.E.E)/ National Form IV or Equivalent



- Private Sponsorship
- Loan Under Higher Education Students' Loans Board
- Others (Specify) \_\_\_\_\_

Name and Address of Sponsor \_\_\_\_\_

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_\_

**6. DECLARATION BY THE APPLICANT**

I do solemnly affirm and declare that information given in this Admission Application Form is true and correct to the best of my understanding and belief. I do understand that any wrong information may result in the cancellation of my Admission and Registration with IAA.

I also declare that I am an applicant for admission to study at IAA and if admitted I shall observe all regulations, rules and directives issued by the Institute.

I also declare, I understand that any tuition, registration or examination fee(s) once paid to IAA shall not be refundable in any circumstances whatsoever.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**NB:**

- *Applicants are required to print out and fill this application form and mail it by the address indicated in the form. The duly filled in application form must be accompanied with an application letter and certified copies of certificates and transcripts. The form must also be accompanied with non-refundable application fee of Tshs. 10,000 for Certificate, Ordinary Diploma and Bachelor Degree payable to the Institute of Accountancy Arusha through the Institute's control number-**994100000063***

*It is important that you indicate your mobile number and e-mail address for ease of communication.*

