



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON
ELECTRONIC RESOURCES MANAGEMENT

(03rd – 14th June 2019 - IAA Arusha Campus, Arusha)

1.0 COURSE BACKGROUND

E-resources management is one of the most important concepts in any academic library and Institutional Information Centers. After automation and digitization of library resources, there is a challenge for library professional to manage this tremendous increase in e-resources. This course is dedicated to personal growth and professional development where participants will gain competencies necessary for proper managing e-resources.

2.0 COURSE CONTENTS

The course will cover the following:

- a) Electronic resources acquisition
- b) Marketing E-resources
- c) E-resources management systems
- d) Online information searching techniques
- e) Personal information management
- f) Introduction to institution repository
- g) Open access resources
- h) Introduction to E-resource policy
- i) Resource Description and Access (RDA)
- j) Mobile technology and E-resources
- k) E-resources and security issues
- l) Risk Management in Libraries

3.0 WHO SHOULD ATTEND?

The course is intended for Librarians, Information Officers, Records Management professionals Archivists, Information governance professional, IT staff responsible for information management, Documentation officers, management officers, Registry staff and any other interested parties.

4.0 METHODOLOGY

The course will be achieved through discussions, case studies, and practices/exercises. Participants will receive all course materials, and at the end of the course participants will receive a certificate of completion.

5.0 FEES & MODE OF PAYMENT:

The fee for the course is **TZS 1,500,000/=** (say **One Million Five Hundred Thousand only**) to cover for training material, tea and lunch. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

6.0 DATE, DURATION AND VENUE:

This course will be conducted from **03rd to 14th June 2019** at the Institute of Accountancy Arusha, located at Njoro Hill-Arusha.

7.0 CONTACT PERSONS

For more details please don't hesitate to contact any of the following:

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