



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON
AUDITING ENTERPRISE BUSINESS CONTINUITY AND RISK
MANAGEMENT

(24th – 29th June 2019 - IAA ARUSHA CAMPUS, ARUSHA)

1.0 TRAINING BACKGROUND

The internal audit activity must follow International Standards for the Professional Practice of Internal Auditing (Standards). According to the Standards internal auditors must evaluate the effectiveness and contribute to the improvement of Enterprise Risk Management (ERM) processes and Business Continuity Planning (BCP). This means that an internal auditor has an important role in ERM: although management is responsible for ERM, internal audit's role as the third line of defense is also very important. The auditor's as well as the audit committee and management's roles are strictly defined and this workshop will help auditors, audit committee and member of management understand how, when, and with which tools can help organization in improving ERM and BCP. Further, if the auditors, audit committee and management do not have a strong understanding of ERM and BCP concepts, they may not identify, assess, monitoring and review appropriate emerging risk areas.

2.0 TRAINING FOCUS AND FEATURES

This training is designed to help participants better understand the ERM and BCP from the internal audit perspective. The training will holistically discuss ERM and BCP from internal auditors' point of view, how to undertake ERM and BCP activity, how to deal with established ERM and BCP, how to plan, and perform risk based internal audits. Using multiple methods of instruction, The Instructors will give participants the training, tools, and hands-on experience needed to master auditing of ERM and BCP? Group exercises will help participants develop skills, techniques and knowledge as you audit a hypothetical company's program using the standard, audit guide, and presentation content in the training. You will also learn how to develop your audit opinion, develop your report, and present your findings to management.

3.0 TRAINING OUTCOMES

At the end of the training, participants will have the knowledge and skills to:

- a) Understand Key Components of ERM and BCP
- b) Giving assurance ERM and BCP
- a) Integrating Business Risk and Internal Control
- c) Developing an ERM and BCP Audit plan and process
- d) Auditing the Effectiveness of ERM and BCP in the Organization
- b) Evaluating the monitoring and reporting of key risks.
- c) Reviewing the management of key risks controls and Indicators

4.0 TRAINING BENEFITS

Upon completion of this training, participants will understand the following:

- a) Identifying and assessing internal auditing's role in the ERM and BCP
- b) Develop skills for participants need to keep pace with evolving roles in ERM and BCP
- c) How a well-structured ERM and BCP process should operate
- d) What are critical to the success and failure of an ERM and BCP PROCESS?
- e) How to audit to determine an ERM and BCP's efficacy
- f) How to define which aspects need to be audited in the ERM and BCP
- g) The key qualities that an ERM and BCP should possess
- h) The integration of controls and business risk
- i) Prepare Audit strategic plan based of organization risk appetite
- j) Audit risk register for the organization or use already prepared risk register
- k) Prepare and perform a risk based internal audits annual plan

5.0 TARGET PARTICIPANTS

This training is intended for internal auditors from ministries, Board Members, chief audit executives, Audit Managers, IT/IS auditors, internal auditors, Member of Management, Audit committee members and other internal and external auditors from public and private institutions as well as other internal audit experts and professionals interested in the topic.

6.0 FEES & MODE OF PAYMENT:

The fee for the course is **TZS 1,500,000/=** (say **One Million Five Hundred Thousand only**) to cover for training material, tea/coffee, lunch, Practical activities and one day trip to National Park. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch. Early registration is highly encouraged and appreciated.**

7.0 DATE, DURATION AND VENUE:

This course will be conducted from **24th to 29th June 2019 (Six working days)** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

8.0 CONTACT PERSONS

For more details please don't hesitate to contact any of the following:

Course Directors

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NB: Early confirmation is highly appreciated.

APPLY TO:

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