



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON
PROJECT DESIGN, MONITORING AND EVALUATION SKILLS FOR TACTICAL AND
STRATEGIC LEVEL MANAGERS
(10th – 14th June, 2019 - IAA ARUSHA CAMPUS, ARUSHA)

1.0 BACKGROUND

A number organizations pursues projects that produce unsatisfactory results due to inadequate Project Design, M&E Skills. There is irrevocable evidence that project success is much more likely to be achieved in cases where the implementing team is equipped with adequate Project Design, M&E Skills. The prepared training intends to impart the required skills to participants that any project planner as well as M&E specialist would require in undertaking the reliable planning, M&E assignment in varied unpredictable project milieu.

2.0 COURSE OBJECTIVE

By the end of this course participants will be able to:

- Display the conceptual skills on different aspects of project planning, M&E practices
- Apply varied tenets governing project designing, M&E
- Overcome different setbacks leading to project divergence and failure
- Undertake M&E assignments under the given terms of reference.
- Design effective M&E systems for apt reporting and re-plan

3.0 COURSE CONTENTS

During the course the following areas will be covered;

- Conceptualizing terms; project, project design, M & E
- Principles governing projects designs / plans
- Different types of project plans and their contents
- Causes and effects of project divergences from plans and failures
- Project M&E processes and types
- Important skills required for M&E designing (with case study analyses)
- Designing an effective M&E systems in projects

4.0 METHODOLOGY

The course uses a blend of interactive techniques such as brief presentations by the consultant and the participants, group exercises and case studies. This stimulating program will maximize the understanding and learning through Interactive lectures, Worked examples, Case Studies and Discussions.

5.0 TARGET PARTICIPANTS

The designed training is necessary to a wide range of project planning and management professionals in tactical and strategic Levels; who need to bridge their planning, M&E knowledge gaps in projects arena, including: project sponsors, policy makers, and all other individuals involved in training or planning, implementing, monitoring and evaluation of development and economic projects. However, it will greatly benefit the following stakeholders:

- Project managers and executives
- community development practitioners (District Community Develop officers and TASAF Officials)
- Government and Non-governmental project designers, M&E personnel / professionals
- Senior level project practitioner entrusted to supervise public and private projects
- Civilian with thirst in project planning, M&E skills

6.0 COURSE FEES & MODE OF PAYMENT:

The fee for the course is **TZS 1,500,000/=** (say **One Million Five Hundred Thousand Only**) per participant to cover for tuition fee, training materials, tea/coffee and lunch. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC - Arusha Branch. Early registration is highly encouraged and appreciated.**

7.0 Date, Duration and Venue:

This course will be conducted in Arusha from **10^h – 14th June, 2019 (5 days)** at the IAA Main Campus, located at Njiro Hill Arusha.

8.0 Contact Persons

For more details please don't hesitate to contact any of the following:

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