



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON
PRE-RETIREMENT PLANNING AND ENTREPRENEURSHIP

(20th – 24th May 2019 and 24th – 28th June, 2019 – IAA Arusha Campus, Arusha)

1.0 COURSE OVERVIEW

Organizations need to plan for the retirement of their staff to avoid retirement shocks. Many retired employees have been facing changing with out of work life and they have ended up with frustrations and disappointment. This course is designed with the intention of preparing employees for retirement. It will provide insights on how to plan for retirement and what entail of being a retiree. It is expected that at the end of the course participants will be able to develop positive self-esteem towards retirement, identify business opportunities, and plan for and manage their finances.

2.0 CONTENT OF THE TRAINING

The coverage includes:

- Planning your retirement
- Developing positive attitude towards retirement
- Building entrepreneurial mind set
- Personal financial Management
- Identifying business Opportunities
- Business Management Strategies
- Marketing and selling strategies
- Stress Management
- Field Visits

3.0 TARGET GROUP

All staff within **5 years** of retirement and **any other person** who wishes to develop an entrepreneurial mind set.

4.0 METHODOLOGY

The workshop will be practical and very interactive, intensive and participative. The training will involve few class sessions and a lot of field work. We will visit successful entrepreneurs in Arusha and some of the business incubators for the purpose of learning from them.

5.0 FEES & MODE OF PAYMENT:

The fee for the course is **TZS 2,500,000/=** (say **Two Million Five Hundred Thousand only**) to cover for training material, tea and lunch. The amount will also cover a study tour to successful entrepreneurs around Arusha City. Payment may be in cash, cheques or TISS addressed to the Rector, Institute of Accountancy Arusha or directly to our Bank Account **No. 014103007130 NBC**, Arusha Branch.

6.0 DATE, DURATION AND VENUE:

This course will be conducted from:

S/No.	PROPOSED DATE
1.	20 – 24 May 2019
2.	24 – 28 June 2019

Please confirm the dates you would like to be scheduled. All the training will be conducted at the **Institute of Accountancy Arusha** – Njiro Hill, Arusha.

7.0 CONTACT PERSONS

For more details please don't hesitate to contact any of the following:

Course Director

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APPLY TO:

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