

# INSTITUTE OF ACCOUNTANCY ARUSHA



## APPLICATIONS FOR ADMISSION INTO VARIOUS ACADEMIC PROGRAMMES FOR 2019/2020 ACADEMIC YEAR

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The Institute of Accountancy Arusha invites applications from qualified **Tanzanians** and **non Tanzanians** for admission into the Institute's academic programmes for the 2019/2020 Academic year.

### **A: MASTER DEGREE PROGRAMMES- One Year Programmes**

#### **i. Master of Business Administration-Information Technology Management (MBA-ITM)**

Minimum Entry Qualifications:

- Bachelor Degree with at least a Second Class from an approved Institution of Higher Learning **OR**
- A second Class Advanced Diploma from a recognized Institute **OR** equivalent qualifications **OR**
- A professional qualification recognized by Professional bodies **OR**
- Candidates with a PASS degree will be considered upon producing evidence of having obtained an examined Postgraduate Diploma.

#### **ii. Master of Business Administration (MBA)**

Minimum Entry Qualifications:

- Bachelor Degree with at least a Second Class from an approved Institution of Higher Learning **OR**
- A second Class Advanced Diploma from a recognized Institute or equivalent qualifications **OR**
- A professional qualification recognized by Professional bodies (e.g. CSP, CPA) (T) **OR**

- Candidates with a PASS degree will be considered upon producing evidence of having obtained an examined Postgraduate Diploma.

**iii. Master of Business Administration-Procurement and Supplies Management (MBA-PSM)**

Minimum Entry Qualifications:

- Bachelor Degree with at least a Second Class from an approved Institution of Higher Learning **OR**
- A second Class Advanced Diploma from a recognized Institute or equivalent qualifications **OR**
- A professional qualification recognized by Professional bodies (e.g. CSP, CPA) (T) **OR**
- Candidates with a PASS degree will be considered upon producing evidence of having obtained an examined Postgraduate Diploma.

**iv. Master of Science – Finance and Investment (MSc-FI)**

Minimum Entry Qualifications:

- Bachelor Degree with at least a Second Class from an approved Institution of Higher Learning **OR**
- A second Class Advanced Diploma from a recognized Institute or equivalent qualifications **OR**
- A professional qualification recognized by Professional bodies (e.g. CSP, CPA) (T) **OR**
- Candidates with a PASS degree will be considered upon producing evidence of having obtained an examined Postgraduate Diploma.

**THE MASTER DEGREE PROGRAMMES MENTIONED ABOVE WILL BE CONDUCTED AT THE CAMPUSES LOCATED IN ARUSHA AND DAR ES SALAAM.**

**Registration of students for the Master Degree Programmes will start on September 9, 2019.**

## **B: MASTER DEGREES IN COMPUTING PROGRAMMES- Two Years Programmes.**

i. Master in Software Engineering (MSE)

ii. Master in Information Security (MIS)

Minimum Entry Qualifications:

- Bachelor Degree in Information Technology or Computer Science with at least a second Class **OR**
- Advanced Diploma in Information Technology or Computer Science or ICT related Subjects at least Second Class and above **OR**
- NTA Level 8 with at least Second Class or above in Information Technology, Computer Science; **OR**
- Computer Science or Information Technology or ICT related qualifications recognized by NACTE or TCU as equivalent to NTA Level 8 with at least Second Class.

**THE MSE AND MIS MASTER DEGREE PROGRAMMES WILL BE CONDUCTED AT THE CAMPUSES LOCATED IN ARUSHA AND DAR ES SALAAM.**

**Registration of students for the Master Degree Programmes will start on September 9, 2019.**

### **MODE OF APPLICATION FOR MASTERS PROGRAMMES**

- a. All **application letters** must be accompanied with certified photostat copies of the relevant certificates.
- b. Admission **application forms** can be obtained directly from the Institute's website: [www.iaa.ac.tz](http://www.iaa.ac.tz); or from the Admissions office in Arusha, Dar-Es-Salaam, Babati or from IAA online application system-[iaa.ac.tz/oas/login.php](http://iaa.ac.tz/oas/login.php).
- c. Applicants who meet minimum entry requirements will be required to pay a non-refundable admission processing fee of **TShs.50,000/=** (Shillings fifty thousand only) or **US \$ 40** (forty US dollars only for non-Tanzanians payable to the control number-**99410000063**

**C: BACHELOR DEGREE PROGRAMMES - Three Years**

- i. Bachelor Degree in Accountancy (BA)
- ii. Bachelor Degree in Finance and Banking (BFB)
- iii. Bachelor Degree in Procurement and Logistics Management (BPLM)
- iv. Bachelor Degree in Economics and Finance (BEF)
- v. Bachelor Degree in Business Management (BBM)

Minimum Entry Qualifications:

- Form VI (six) with at least **two** principal passes in Accountancy, Economics, Geography, Mathematics and Commerce with total points not below **4** obtained from the scoring: A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in year 2014 onwards  
**OR**
- Form VI (six) with at least **two** principal passes in Accountancy, Economics, Mathematics, Geography and Commerce with total points not below **4** obtained from the scoring: A = 5, B= 4, C=3, D=2, E=1, S=0.5, F=0 for those who completed studies before the year 2014  
**OR**
- An appropriate Ordinary Diploma with second class or average of “B” pass, **OR**
- An NTA Level 6 with at least a GPA of 3 **points** in the related subjects.

- vi. Bachelor Degree in Computer Science (BCS)
- vii. Bachelor Degree in Information Technology (BIT)

Minimum Entry Qualifications:

- Form VI (Six) with at least **two** principal passes in Physics, Mathematics, Chemistry, Biology with total points not below **4** obtained from the scoring: A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in year 2014 onwards **OR**
- Form VI (six) with at least **two** principal passes in Physics, Mathematics, Chemistry, Biology with total points not below **4**

obtained from the scoring: A = 5, B= 4, C=3, D=2, E=1, S=0. 5, F=0 for those who completed studies before the year 2014.

- An appropriate Ordinary Diploma with Second Class Upper or average of B+ **OR**
- Full Technician Certificate (FTC) with an average minimum pass of C **OR**
- An NTA Level 6 with at least a GPA of 3 **points** in the related subjects.

**Registration of students for the Bachelor Degree Programmes will start on October 21, 2019.**

**Note: Bachelor Degree programmes will be conducted at the Main Campus-Arusha only.**

**Note: The Institute of Accountancy Arusha wish to inform all applicants and the public at large that our Bachelor of Accountancy programme is an ACCA (Association of Chartered Certified Accountants) and NBAA (National Board of Accountants and Auditors) accredited programme. Graduates from this programme wishing to sit for ACCA and NBAA professional examinations will be granted exemptions. ACCA applicants are exempted six subjects out of fourteen subjects and NBAA applicants sit for the intermediate stage.**

**D: ORDINARY DIPLOMA PROGRAMMES - Two Years**

- Ordinary Diploma in Accountancy (ODA)
- Ordinary Diploma in Finance and Banking (ODFB)
- Ordinary Diploma in Procurement and Logistics Management (ODPLM)
- Ordinary Diploma in Business Management (ODBM)

Minimum Entry Qualifications:

- Form VI (six) with at least **one** principal pass in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in year 2014 onwards **OR**

- Form VI (six) with at least **one** principal pass in Form VI (six) in relevant subjects with total points not below **1.5** obtained from the scoring: A = 5, B = 4, C=3, D=2, E=1, S=0.5, F=0 for those who completed studies before the year 2014 **OR**
  - An appropriate equivalent Certificate with second class or B average **OR**
  - NTA Level 4 **OR**
  - Any other equivalent qualification e.g. ATEC II.
- v. Ordinary Diploma in Computer Science (ODCS)
- vi. Ordinary Diploma in Information Technology (ODIT)

Minimum Entry Qualifications:

- Form VI (six) with at least **one** principal pass in Physics, Chemistry, Mathematics, Geography, Biology with total points not below **1.5** obtained from the scoring A = 5, B+= 4, B=3, C=2, D=1, E=0.5, F=0 for those who completed studies in year 2014 onwards **OR**
- Form VI (six) with at least **one** principal pass in Physics, Chemistry, Mathematics, Geography, Biology with total points not below **1.5** obtained from the scoring: A = 5, B = 4, C=3, D=2, E=1, S=0.5, F=0 for those who completed studies before the year 2014 **OR**
- An appropriate equivalent Certificate with second class or B average **OR**
- NTA Level 4.

**Registration of students for the Ordinary Diploma Programmes will start on October 07, 2019 at ARUSHA, BABATI and DAR –ES-SALAAM Campuses.**

**E : BASIC TECHNICIAN CERTIFICATE PROGRAMMES - One Year**

- i. Basic Technician Certificate in Accountancy (BTCA)
- ii. Basic Technician Certificate in Computing & Information Technology (BTCCIT)
- iii. Basic Technician Certificate in Business Management(BTCBM)
- iv. Basic Technician Certificate in Finance & Banking (BTCFB)

- v. Basic Technician Certificate in Procurement & Logistics Management (BTCPLM).

Minimum Entry Qualifications:

- Form IV (four) with at least **four** passes in relevant subjects **OR**
- NUTA Level III **OR**
- Any other equivalent qualification

**Registration of students for the Basic Technician Certificate Programmes will start on October 07, 2019 both at ARUSHA, BABATI and DAR ES SALAAM Campuses.**

**MODE OF APPLICATION FOR BACHELOR DEGREE, ORDINARY DIPLOMA AND BASIC TECHNICIAN CERTIFICATE PROGRAMMES**

- a. Admission **application forms** can be obtained directly from the Institute's website: [www.iaa.ac.tz](http://www.iaa.ac.tz); or from the Admissions office in Arusha, Dar-Es-Salaam, Babati or from IAA online application system-[iaa.ac.tz/oas/login.php](http://iaa.ac.tz/oas/login.php).
- b. All **application letters** must be accompanied with certified photostat copies of the relevant certificates.
- c. Applicants will be required to pay a non-refundable application fee of Tshs.10,000/= (Shillings ten thousand only) for Bachelor Degree, Diploma and Certificate programmes payable to the Institute Control number - **994100000063**
- d. All application forms for admission should be sent to the address below so as to reach the undersigned not later than **JULY 15<sup>th</sup>, 2019**.

**RECTOR,  
INSTITUTE OF ACCOUNTANCY ARUSHA,  
P.O. BOX 2798,  
ARUSHA.**

**TEL: 255 027 2501415/6; 0765956511; 0784542778; 0782943676**

**Babati Campus**  
**CAMPUS MANAGER,**  
**INSTITUTE OF ACCOUNTANCY ARUSHA- BABATI CAMPUS,**  
**PO BOX 26,**  
**BABATI.**  
**TEL. 255272970205; 0784244616; 0756874687; 0767186999**

**Dar-Es-Salaam Campus**  
**CAMPUS MANAGER,**  
**INSTITUTE OF ACCOUNTANCY ARUSHA-DAR CAMPUS,**  
**P.O. BOX 69007,**  
**DAR ES-SALAAM.**  
**TEL: 255 22 2864823; 0655-289545, 0655290251**