



**THE UNITED REPUBLIC OF TANZANIA**  
**INSTITUTE OF ACCOUNTANCY ARUSHA**



**SHORT COURSE ANNOUNCEMENT**  
**ON**  
**ETHICS IN PUBLIC ADMINISTRATION**

**(27<sup>th</sup> – 31<sup>st</sup> May 2019 - IAA Arusha Campus, Arusha)**

**1.0 Course Background**

Ethics in the public sector is a broad topic that is usually considered a branch of political ethics. In the public sector, ethics addresses the fundamental premise of a public administrator's duty as a "steward" to the public. It is the moral justification and consideration for decisions and actions made during the completion of daily duties when working to provide the general services of government and nonprofit organizations. Ethics is defined as, among others, the entirety of rules of proper moral conduct corresponding to the ideology of a particular society or organization.

Public sector ethics is a broad topic because values and morals vary between cultures. Despite the differences in ethical values, there is a growing common ground of what is considered good conduct and correct conduct with ethics. Ethics are an accountability standard by which the public will scrutinize the work being conducted by the members of these organizations. The question of ethics emerges in the public sector on account of its subordinate character.

**2.0 Course Overview**

At the end of this course participants will be in a position to understand:

- Government ethics
- Public Sector Ethics vs. Government Ethics
- Ethical standards
- Levels of ethical decision-making
- Cooper's decision-making model
- Politics and ethics
- Ethics and the personal life of administrators
- Ethical Climate in the Public Sector

**3.0 Course Rationale**

This course intends to impart participant's knowledge on the following:

- Ethics are the rules that define moral conduct according to the ideology of a specific group.
- Ethics provide accountability between the public and the administration. Adhering to a code of ethics ensures that the public receives what it needs in a fair manner.

- A code of ethics creates standards of professionalism that co-workers in the public sector can expect from each other — the public can also expect the same from their leaders.
- With a strong code of ethics in public administration, leaders have the guidelines they need to carry out their tasks and inspire their employees and committees to enforce laws in a professional and equitable manner.

#### **4.0 Target Group**

This course is meant for ALL Civil Servants and any other person who is interested.

#### **5.0 Methodology**

The course will be conducted through lectures, discussions and case studies analysis. Participants will be offered an opportunity to refocus, refresh and visit one selected park in the northern circuit.

#### **6.0 Fees & Mode of Payment:**

The fee for the course is **TZS 970,000/=** (say **Nine Hundred and Seventy Thousand only**) per participant to cover for tuition fee, training materials, tea/coffee and lunch. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC, Arusha Branch.** **Early registration is highly encouraged and appreciated.**

#### **7.0 Date, Duration and Venue:**

This course will be conducted from **27<sup>th</sup> – 31<sup>st</sup> May, 2019 (5 days)** at the Institute of Accountancy Arusha, located at Njiro Hill-Arusha.

#### **8.0 Contact Persons**

For more details please don't hesitate to contact any of the following:

##### **Course Director**

Mr. Gipson Kinisa      E-mail: [Golekinisa@iaa.ac.tz](mailto:Golekinisa@iaa.ac.tz) and [raphaelgipson@yahoo.com](mailto:raphaelgipson@yahoo.com)  
Cell: +255 787 880 238/+255756 880 238

##### **Head of Department – Consultancy & Executive Development**

Pamela Chogo      E-mails: [pchogo@iaa.ac.tz](mailto:pchogo@iaa.ac.tz) and [pamsekela@gmail.com](mailto:pamsekela@gmail.com)  
Cell phone: +255 655 611 512 and +255 759 334 659

##### **Course Administrator/Secretary**

Ms. Caroline Lucumay      E-Mail: [clucumay@iaa.ac.tz](mailto:clucumay@iaa.ac.tz) and [lucumayc@gmail.com](mailto:lucumayc@gmail.com)  
Cell phone: +255 782 993 077 and +255 652 379 888

#### **APPLY TO:**

The Rector  
Institute of Accountancy Arusha  
P.O. BOX 2798  
**Arusha.**

E-Mail: [iaa@iaa.ac.tz](mailto:iaa@iaa.ac.tz)

**Tel: + 255- 27 – 2549605/2549606/2549264/2549265**

**Fax: + 255 – 27 2549421**