



THE UNITED REPUBLIC OF TANZANIA
INSTITUTE OF ACCOUNTANCY ARUSHA



SHORT COURSE ANNOUNCEMENT
ON
BUSINESS CONTINUITY AND ICT DISASTER RECOVERY PLANNING

(17th – 21st June, 2019 - IAA ARUSHA CAMPUS, ARUSHA)

1.0 BACKGROUND

This course is designed to guide the trainee on how to plan for the continuity of the business, even under circumstances where a disaster has taken place. In this case, a disaster is an even which prevents normal business operations to continue. The disaster could be natural or man-made. In modern organisations where disaster recovery strategies are critical for ensured computer security, it is unfortunate that many people are still unaware of preparation and implementation procedures. This is the reason why associated IT operations within business companies lack preparation for their recovery should a natural or manmade disaster(s) occur. In this regard, a comprehensive training is needed to prepare IT supported organisation for recovery, should a disaster take place.

2.0 COURSE OBJECTIVE AND OUTCOMES

By the end of this course participants will have better understanding of:

- To understand how to implement the business continuity plan for different systems of an organisation
- To understand how to perform the business impact analysis
- Understand the main concept of disaster recovery and identify different types of disasters
- Understand the threats and vulnerabilities facing information systems
- Recognise vital data and how to preserve the security of such data
- Understand the concept of risk and their analysis approach
- Know how to coordinate and respond to an incident in computer network
- Describe a system recovery and backup plan for information security system
- Perform the data recovery plans for lost data after a disaster
- Preserve the main facilities of a cyber-world against disasters
- Conduct risk management techniques to a cyber-security system

3.0 COURSE CONTENTS

During the course the following areas will be covered;

- Understand the nature of disasters facing our modern environments
- Understand how to identify facilities to be considered for business continuity planning
- Understand strategies for business continuity and the plan for business resumption
- Understand how to conduct risk analysis, vulnerability analysis, and risk identification metrics

- Component of data protection methods, recovery management processes, and both physical and logical data recovery.
- Understand incidents management procedures: types of incidents, viruses, attacks, hackers, accidents, denial of service threats, incident management team, incident recovery plan, and incident handling response
- Understand the logical organisation of ideas on the business continuity plan

4.0 Methodology

This is a workshop, therefore we will use mixed methods in enabling trainees to acquire the desired knowledge. The outcome of the course will be achieved through presentations and case analysis and discussions.

5.0 Target Participants

The following audience is suitable: Members of the Management, Members of the Emergency Team, Members of the IT Recovery Team, IS and non-IS Auditors, General Auditors, IT Managers, IT Professionals, risks and compliance professionals.

6.0 Course Fees & Mode of Payment:

The fee for the course is **TZS 1,000,000/=** (say **One Million Only**) per participant to cover for tuition fee, training materials, tea/coffee and lunch. Participants will have to arrange for their own travel, accommodation and upkeep while attending the course in Arusha. Payment may be in cash, cheques or TISS paid directly to our **Bank Account No. 014103007130 in the name of Institute of Accountancy Arusha, NBC - Arusha Branch. Early registration is highly encouraged and appreciated.**

7.0 Date, Duration and Venue:

This course will be conducted in Arusha from **17th – 21st June, 2019 (5 days)** at the IAA Main Campus, located at Njiro Hill Arusha.

8.0 Our Trainers

Our training team will be under Dr. Lubua, who is a Senior Lecturer and certified information systems auditor. Dr. Lubua is currently assisting different Organisations in developing Business Continuity and ICT recovery plans, and comes with a wealth of experience from practices and research.

9.0 Contact Persons

For more details please don't hesitate to contact any of the following:

Dr. Edison Wazoel Lubua, CISA (**Course Director**)

E-Mail: elubua@iaa.ac.tz and elubua@gmail.com ; Mob: +255 768 583848

Pamela Chogo (**Head of Department - Consultancy & Executive Development**)

E-Mail: pchogo@iaa.ac.tz and pamsekela@gmail.com; Mob: +255 655 611512 & +255759334659

Ms. Caroline Lucumay (**Course Administrator**)

E-Mail: clucumay@iaa.ac.tz and lucumayc@gmail.com; Mob: +255 782 993 077 & +255 652 379 888

APPLY TO:

The Rector
Institute of Accountancy Arusha
P.O. Box 2798

ARUSHA

E-Mail: iaa@iaa.ac.tz

Tel: + 255- 27 – 2549605/2549606/2549264/2549265

Fax: + 255 – 27 2549421