

# INSTITUTE OF ACCOUNTANCY ARUSHA (IAA)



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IAA/REG/2023

10<sup>th</sup> January, 2023

## ADMISSION OFFER

REF: ADMISSION INTO THE MASTER OF \_\_\_\_\_  
PROGRAMME FOR THE ACADEMIC YEAR 2023/2024

We are glad to inform you that you have been selected to join the Institute of Accountancy Arusha for the above mentioned programme. The registration process will start on **Monday 13<sup>th</sup> March, 2023** at Arusha, Dodoma Centre and Dar Campus. Classes will start on **Monday 20<sup>th</sup> March, 2023** at Arusha, Dodoma Centre and Dar Es-Salaam Campus.

### 1. Fees Payment

To qualify for registration, students are required to deposit 40 percent of the tuition fees. Payment schedule for each programme is indicated below. No candidate will be registered or allowed to attend classes before payment of the required fees. **To avoid any kind of inconvenience, please ensure you pay the fee as stipulated in the schedule below.**

FEES PAYMENT SCHEDULE

Programme	Semester I (40% of fees-paid before registration)	End of Semester I (20% of fees-paid before issuance of examination numbers)	Semester II (40% Paid before the commencement of second semester)	TOTAL
	Tsh	Tsh	Tsh	Tsh
MIS	2,398,000/=	1,199,000/=	2,398,000/=	5,995,000/=

**NB: Before registration all students are required to pay 30,000/= through the Institute's Bank Account for Quality Assurance Fee payable to NACTE.**

## 2. Items Required for Registration

You are required to bring with you the **originals** and **two copies** of your leaving, academic and birth certificates/affidavit, original bank pay in slip for fees, dully filled in medical form from registered medical practitioner and three identical colored passport size photographs.

**Admission made on the basis of false information/identity/certificates will be declared null and void, and may lead to prosecution of the culprit in a court of law and deregistration. Upon such occurrence any payments already paid to the Institute will not be refunded.**

Please find attached herewith a set of Admission Information which you are advised to **read carefully** and comply with the requirements stated therein.

We look forward to welcoming you to IAA.

Yours Sincerely,  
**INSTITUTE OF ACCOUNTANCY ARUSHA**

  
**Joha Batte**  
**REGISTRAR**





**D. LABORATORY TEST**

1.Urine:Albumin.....Sugar.....Leucocytes.....Bilharzia.....

Stools:Special emphasis on Hookworm or Bilharzia

Blood Examination: Haemoglobin .....

White cell count – Total .....

Different Count:

(a)Neutrophils.....(b)Eosinophils.....

(c)Basophils.....(d)Lymphocytes .....

(e)Monocytes.....(f)Erythrocyte Sedimentation Rate (ESR)  
mm/hr

**E. CONCLUSION**

I have examined Mr. / Mrs.  
/Ms.....

And consider that he/she is/is not **FIT** to be admitted to the Institute for higher education.

\*Delete the word which is not applicable.

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**Date**

**Signature**

**Name**

**Authorized Medical Practitioner**

**Stamp:.....**

**PLEASE RETURN THIS FORM TO:**

The Rector  
6/6096/1416 Institute of Accountancy Arusha  
P. O. Box 2798  
Arusha, TANZANIA

Phone No.: 255 027 250 6605-  
Fax No.: 255 027 250 8421  
E-mail: [iaa@iaa.co.tz](mailto:iaa@iaa.co.tz)  
Website:[www.iaa.ac.tz](http://www.iaa.ac.tz)

## INSTITUTE OF ACCOUNTANCY ARUSHA (IAA)

### THE 2023/2024 FEES STRUCTURE (Per Annum)

COST ITEMS	Certificate Programmes (ALL)	Ordinary Diploma Programmes (ALL)	Bachelors Degree Programmes (ALL)	Post Graduate Diploma Programmes (ALL)	Masters Programmes(MSc-FI, MBA-PSM, MBA-ITM, MBA, MSC-PPM, MA,MAF, MBA-LG, MBA-HRM)	Masters Programmes (MIS)
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**Items payable to the Institute:**

	TSHS.	TSHS.	TSHS.	TSHS.	TSHS.	TSHS.
<b>Citizens</b>						
1. Tuition Fees	750,000	900,000	1,500,000	2,000,000	4,200,000	5,800,000
2. Registration (IAA)	20,000	20,000	20,000	20,000	20,000	20,000
3. Examination (IAA)	20,000	70,000	70,000	70,000	100,000	100,000
4. Application Form (IAA)	10,000	10,000	10,000	20,000	50,000	50,000
Wear and tear	20,000	20,000	20,000	20,000	50,000	50,000
6. IAASO	20,000	20,000	20,000	20,000	20,000	20,000
7. Computer Lab Fee						
7.1 Non Computer Programme	50,000	75,000	100,000	-	-	-
7.2 Computer Programme	100,000	150,000	200,000	-	-	-
<b>Total (Non-Computing)</b>	<b>890,000</b>	<b>1,115,000</b>	<b>1,740,000</b>			
<b>Total (Computing)</b>	<b>940,000</b>	<b>1,190,000</b>	<b>1,840,000</b>	<b>2,150,000</b>	<b>4,440,000</b>	<b>6,040,000</b>
<b>Non - Citizens</b>	<b>US \$</b>	<b>US \$</b>	<b>US \$</b>	<b>US \$</b>	<b>US \$</b>	<b>US \$</b>
EAC	600	700	820	950	2,250	2,660
SADC	650	750	870	1,000	2,300	2,710
Others	670	780	900	1,020	2,320	2,740
Student ID	3,000	3000	3000	5000	5000	5000

**Items Payable for NACTE (To be paid through the Institute Account before registration)**

<b>NTA EXAMS FEES</b>	15,000	15,000	20,000		30,000	30,000
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**Items payable directly to the student - recommended rates:**

1. Meal allowance	1,250,000	1,875,000	2,500,000	3,125,000	4,200,000	4,200,000
2. Books and Stationery	200,000	500,000	600,000	750,000	1,000,000	1,000,000
3. Medical Allowance	120,000	150,000	150,000	180,000	180,000	180,000
4. Scientific Calculator	50,000	75,000	75,000	75,000	75,000	75,000
5. Thesis Production	-	-	-	-	500,000	500,000
6. Accommodation	400,000	400,000	400,000	500,000	500,000	500,000
<b>Total</b>	<b>2,020,000</b>	<b>3,000,000</b>	<b>3,725,000</b>	<b>4,630,000</b>	<b>6,455,000</b>	<b>6,455,000</b>

- For Items payable directly to the student, the sponsor is at liberty to pay according to own applicable rates.
- Students pursuing Ordinary Diploma and Bachelor Degree Programmes go for field work upon successfully completing their first and second year of study respectively. For Masters Programmes, the field/research work is on third semester (3rd block).
- Field allowances are negotiable between student and sponsor, but for undergraduate students should preferably be not less than Tshs. 10,000/- per day. Field duration for ordinary diploma is 42 days and bachelor degrees except BIRM, BB-Appr, BTH is 56 days. For BIRM&BB-Appr field duration is 210 days and BTH-Appr no of days are 120 & B Ed-CS no of days are 60. For Masters degree, the research/ field work is 120 days in which 30 days will be used for data collection..
- Transport and Research/Field expenses during the field attachment are met by sponsors.