

3. PROGRAMME IN WHICH ADMISSION IS SOUGHT

Indicate in the space provided the programme you wish to study: 1 = First choice, 2 = Second choice 3 = Third choice.

Basic Technician Certificate Programmes:

Basic Technician Certificate in computing and Information Technology	(BTCCIT)	
Basic Technician Certificate in Accountancy	(BTCA)	
Basic Technician Certificate in Business Management	(BTCBM)	
Basic Technician Certificate in Procurement and Logistics Management	(BTCPLM)	
Basic Technician Certificate in Finance and Banking	(BTCFB)	

Ordinary Diploma Programmes:

Ordinary Diploma in Accountancy	(ODA)	
Ordinary Diploma in Finance and Banking	(ODFB)	
Ordinary Diploma in Business Management	(ODBM)	
Ordinary Diploma in Computer Science	(ODCS)	
Ordinary Diploma in Information Technology	(ODIT)	
Ordinary Diploma in Procurement and Logistics Management	(ODPLM)	

NB: You are advised to think very carefully before you fill in the boxes provided and you should give full attention to your selection, take into account that, the Institute MAY NOT necessarily offer your first choice.

4. ACADEMIC QUALIFICATIONS ATTAINED:

a. **Primary School Name:** _____

b. **Certificate of Secondary Education: (C.S.E.E)/ National Form IV or Equivalent**

Name of School _____

Examination Center/School _____

Index No: _____ Division _____ Year of Completion _____

Examinations Authority _____ Country _____

S/NO.	SUBJECT	GRADE	S/NO.	SUBJECT	GRADE
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

6. DECLARATION BY THE APPLICANT

I do solemnly affirm and declare that information given in this Admission Application Form is true and correct to the best of my understanding and belief. I do understand that any wrong information may result in the cancellation of my Admission and Registration with IAA.

I also declare that I am an applicant for admission to study at IAA and if admitted I shall observe all regulations, rules and directives issued by the Institute.

I also declare, I understand that any tuition, registration or examination fee(s) once paid to IAA shall not be refundable in any circumstances whatsoever.

Signature of applicant: _____ Date: _____

NB:

- *Applicants are required to print out and fill this application form and mail it by the address indicated in the form. The duly filled in application form must be accompanied with an application letter and certified copies of certificates and transcripts. The form must also be accompanied with non-refundable application fee of Tshs. 10,000 for Certificate and Ordinary Diploma payable to the Institute of Accountancy Arusha through the Institute's Bank account number as follows:*
- *For Main Campus Arusha 01J1035916500 at the CRDB Arusha-Meru Branch.*
- *For Babati Campus 0150035916503 at the CRDB Babati Branch.*
- *For Dar-Es-Salaam Campus 0150035916501 at the CRDB-Pugu Branch.*

It is important that you indicate your mobile number and e-mail address for ease of communication.

